

# California Sporting Clays Association By-Laws

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**BY-LAWS OF THE  
CALIFORNIA SPORTING CLAYS ASSOCIATION, INC.**

**Preamble**

The California Sporting Clays Association, Inc. shall be a non-profit corporation of persons engaged in promotion and education regarding clay target sports, including safety and activities revolving around NSCA sporting clays, NSCA 5-Stand, and F.I.T.A.S.C. shooting events in the state of California.

**Article I – Name and Fiscal Year**

**Section 1: Name**

The name of the corporation shall be the CALIFORNIA SPORTING CLAYS ASSOCIATION, INC. (hereinafter referred to as “CSCA”) and is incorporated pursuant to the provisions of the California non-profit corporation code and shall file and maintain status with the California State Franchise Tax Board as a non-profit organization.

**Section 2: Fiscal Year**

The fiscal year of the CSCA shall commence on January 1.

**Article II – Purpose**

The purpose of the CSCA shall be as follows:

**Section 1:** The promotion and encouragement of organized sporting clays shooting among the residents of the state of California.

**Section 2:** To increase among CSCA members the knowledge of the safe handling and proper care of firearms as well as improved shotgun marksmanship education.

**Section 3:** To forward the development of those characteristics of honesty, fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship.

**Section 4:** To assist member clubs throughout the state in resolving shoot-schedule conflicts with other clubs.

## **Article III – Offices**

The principal office of the CSCA shall be located at the address of the Secretary (Secretary-Treasurer). Other offices for the transaction of business shall be located at such places as the Board of Directors' designate.

## **Article IV – Membership**

### **Section 1: Classes of Membership**

- A. Individual – Any individual NSCA member in good standing who resides in the state of California shall be a member of the Association.
- B. Club – Any organized club in the state of California formed with the intent of furthering the goals of NSCA or F.I.T.A.S.C. shotgun sports.

### **Section 2: Admission to Membership**

- A. Any individual resident of the state of California who is a member in good standing of the National Sporting Clays Association (hereinafter referred to as the NSCA) shall automatically be a member of the CSCA, provided said resident is not restricted from owning, possessing, or operating a firearm under any federal or state laws, and unless such membership is terminated for violations of the terms hereof upon vote of the Board of Directors, or pursuant to a member's election to cease being a member.
- B. Any NSCA affiliated club in the state of California may be a member club of the CSCA by complying with the terms set forth herein, and any terms set by the Board of Directors in accordance with the rules and regulations of the NSCA.
- C. The CSCA member number will be the same as the NSCA member number.
- D. Members must abide by all safety rules adopted by NSCA.

### **Section 3: Privileges of Membership**

- A. Any member in good standing shall have the privilege of discussion or speaking on any subject at any meeting of the members of the CSCA. The Board of Directors retains the right to limit the time that any member may speak at any annual or special meeting of the members of the CSCA. All members are welcome to attend any and all meetings of the Board of Directors.
- B. No member or club shall be permitted to cast the vote of any other member or club not present at any called or special meeting.
- C. An individual member shall be entitled to one vote at all called and special meetings of the Association.

- D. A club member shall be entitled to one vote at all called and special meetings of the Association.

**Section 4: Club Responsibilities**

- A. It shall be a club's responsibility of reporting shoot results and payment of registered target fees to the CSCA within fifteen (15) days of the shoot.
- B. The hosting club will be responsible for mailing its winnings and placement information to the shoot champion, runner-up, class winners and all shooters awarded punches.
- C. Clubs hosting shoots must abide by the pricing they have published in their brochure or flyers.
- D. Violations of the by-laws will be dealt with on an individual basis by the Board of Directors. Penalties, subject to NSCA review, may include temporary suspension of registered events, probationary status or expulsion from the CSCA.

**Section 5: Membership Fees**

- A. Each individual member shall be charged a state administration fee set by the Board of Directors up to the maximum current NSCA per target fee for all registered events in which they shoot. State administration fees shall be used to support general activities of the association as budgeted by the Board of Directors.
- B. State Club affiliation dues will be determined by the CSCA Board of Directors. Annual Club affiliation dues may not exceed one-half the club affiliation dues of the NSCA. The annual dues are payable in advance and only those clubs which have paid their annual dues shall be considered in good standing. Moneys from the annual dues are to be used to support general activities of the association as budgeted by the Board of Directors.
- C. No club shall be given any privileges due a club in good standing until their shoot fees are paid.

**Article V – Board of Directors**

- Section 1:** The Board of Directors shall consist of 7 Directors at-large, and shall also include all California NSCA State delegates not otherwise elected to the CSCA board. Each member of the Board of Directors shall be elected from and by the members of the Association. Officers of the Association shall be elected by and chosen from the current membership of the Board of Directors.

**Section 2: Election**

The election of the CSCA Board of Directors shall be held in the first quarter of odd years and shall be conducted by letter ballot. Nominations will be made at least 30 days prior to mailing of ballots. To be counted, ballots must be postmarked within (inclusive) 15 days of the mailing of ballots. Newly elected board members assume office upon announcement of the election results.

**Section 3: Votes**

Each member of the Board of Directors shall be entitled to one vote at all meetings of the Board according to the rules for voting. In the event of a tie in voting, the last past President of the Association not currently serving as a board member shall have the right to cast the deciding vote.

**Section 4: Term**

Directors shall serve for terms of two years or until their successors are elected.

**Section 5: Duties of the Board of Directors**

- A. The Board of Directors shall have all of the fiduciary powers and duties regular and customary to Boards of Directors of corporations, including the supervisory direction of the financial and business affairs of this corporation, the preparation of an annual budget, and provision for adequate reserves to insure financial solvency of the corporation. The Board of Directors shall have full charge of all matters covered by the Articles of Incorporation and By-Laws, including special meetings, and any and all other business that is reasonably presumed to fall within the powers or duties of the Board.
- B. Recognizing that membership is fundamental to the success of the association, the board shall strive constantly to secure and maintain a membership which shall include all eligible sporting clay shooters in the state of California.
- C. The Board of Directors shall have responsibility to coordinate all NSCA registered shooting events within the state. They shall also have the responsibility to coordinate with the Zone Delegate in all matters regarding major events including state and zone championships.
- D. The Board of Directors shall make an annual review of the activities during the past year during the annual meeting and establish goals to be carried out during the ensuing year.
- E. The Board of Directors shall have the authority to conduct investigations or hearings relative to any complaint against any member which, in the opinion of the Board, is guilty of unsportsmanlike conduct or any prejudicial acts that are detrimental to the best interest of the CSCA and to take such action as the Board deems appropriate, subject to NSCA procedures and rules, including termination of such member's membership.

**Section 6: Vacancy**

A regular Director vacancy occurring on the Board of Directors may be filled by the appointee of the President with an affirmative vote of a majority of the Board of Directors. The Director chosen shall hold office until the next election of the Board of Directors by members.

**Section 7: Quorum**

A majority of the currently elected or appointed members (including NSCA National Delegates) of the Board of Directors shall constitute a quorum.

**Section 8: Voting**

The Board of Directors may secure a vote on any resolution pertaining to CSCA business by a vote on the subject by a duly constituted board where a quorum of the board membership is present or attending via electronic means including telephonic conference, video conference, email, or internet messaging applications, among others.

**Section 9:** The annual meeting of the board of Directors will take place immediately following the adjournment of the annual meeting of the members.

**Article VI– Officers, Powers and Duties**

**Section 1:** The elected officers of the CSCA shall be President, Vice-President, Secretary/Treasurer.

**Section 2:** The terms of office for all officers shall be for terms of two years or until their successors are elected.

**Section 3:** The election of officers shall be conducted by as soon as practical after the election of the board of directors.

**Section 4: President**

- A. The President shall preside over all meetings of members and directors.
- B. The President shall, subject to the direction and control of the directors, direct the affairs of the association.

- C. The President shall call the Board of Directors together whenever necessary and such meetings may be conducted by electronic communications.. A simple majority of the currently elected or appointed directors shall constitute a forum,
- D. The President shall sign, as President, all contracts, notes and instruments when so directed by the Board of Directors.
- E. The President shall discharge such other duties as maybe required of him by these by-laws or by the Board of Directors.

**Section 5: Vice President**

- A. The Vice President shall preside in the President's place if the President is unable to preside over any meeting.
- B. The vice President shall have the responsibility for the general promotion of clay shooting in the state of California.
- C. He/she shall aid any new group in the organization of any clay shooting club under the auspices of the CSCA and NSCA.
- D. He/she shall perform such other duties as the Board of Directors may require.

**Section 6: Secretary/Treasurer**

- A. The Secretary/Treasurer shall preside in the President's place if the President and Vice President are unable to preside over any meeting.
- B. The Secretary/Treasurer shall be responsible to keep minutes of the CSCA meetings.
- C. He/she shall issue all notices to membership.
- D. He/she shall submit proposed shoot dates to the Zone Coordinator and NSCA from all clubs in good standing.
- E. He/she shall maintain a list of members consistent with NSCA.
- F. He/she shall be responsible for coordinating and maintaining the CalClays website.
- G. The Secretary/Treasurer shall be the custodian of all monies, trophies, securities and vouchers of the CSCA and shall preserve the receipts of all monies paid out.

- H. He/she is authorized to receive all funds due the CSCA and place funds in any bank or banks as the Board of Directors directs.
- I. Disbursements will be authorized by the President or Vice President.
- J. A detailed report of all monies received and distributed by the Secretary/Treasurer shall be made at the Annual State CSCA meeting and a copy submitted to the NSCA.

## **Article VII – Committees**

- Section 1:** Various committees shall be appointed as is deemed necessary by the Board of Directors. All committee members shall be appointed for a period not to exceed one year.
- Section 2:** If possible, each committee shall include a board member. All members including the chairperson shall be appointed by the president with the approval of the Board of Directors.
- Section 3:** All committees are directly responsible to the president. Any committee or committee member not functioning to the satisfaction of the president can be replaced or changed at any time as is deemed necessary by the president.

## **Article VIII – Annual and Special Members Meetings**

### **Section 1: Annual Meetings**

The Annual State Meeting of the members of the CSCA shall be held at the State Sporting Clays Shoot.

### **Section 2: Special Meetings**

The Board of Directors shall have the right to call a special meeting of the membership at any time. Ten percent of the membership may also file a petition stating the specific business to be brought before the corporation and thus call a special meeting at any time. Upon the filing of such petition, the Board of Directors shall call such special meeting.

### **Section 3: Notice of Meetings**

Notice of all annual or special meetings, together with a statement of the purpose thereof shall be mailed to each member at least thirty (30) days prior to the meeting. The cost of providing notice of a special meeting called due to a petition of the members shall be borne by those members signing the petition.

#### **Section 4: Vote by Balloting**

The Board of Directors may secure a vote by the membership on any resolution requiring such vote at the annual or special members meetings by paper ballot. A simple majority of the votes cast by members in good standing will govern the decision to pass or defeat the proposed resolution.

### **Article IX – Shooting Participation**

Any individual member in good standing with CSCA and NSCA and not in violation of any State or Federal laws or regulations relating to firearms shall be allowed to come upon the grounds of any member club holding a registered open shoot and participate in that shoot. Any member club finding it necessary to deviate from an article of the by-laws shall obtain written permission from the Board of Directors of the CSCA.

### **Article X – Tournament Scheduling**

**Section 1:** Any member club desiring to register a tournament with CSCA shall make its application for such dates to the Secretary of the CSCA before November 15<sup>th</sup> of the year prior to the year of the shoot or shoots. All shoot dates must be approved by the CSCA Board of Directors and forwarded on to NSCA before December 1<sup>st</sup> of each year. Only clubs in good standing will have their shoot dates and event registration forwarded to NSCA.

**Section 2:** If a club chooses a shoot date and then cancels that shoot, notification to the CSCA and the NSCA is required. It is the sole responsibility of the host club to notify shooters that the tournament has been cancelled.

**Section 3:** The latest revised rules of the NSCA shall govern all tournaments sanctioned by the CSCA.

### **Article XI – Annual State Tournament**

Any member club that fully meets the following Host Club requirements may petition the CSCA Board of Directors for approval to be put on the State Shoot Selection Ballot.

#### **Section 1: State Shoot Criteria**

A. The CSCA shall accept bids from member clubs to host an annual state championship in the form of a template to be supplied to the club by the CSCA. Submittals with incomplete data may be deemed ineligible. The

Board of Directors shall determine the host club by vote at a meeting called for that purpose.

- B. To be eligible to apply to be on a State Shoot Ballot, a club must hold a minimum of three NSCA Registered tournaments in the previous year.
- C. The club awarded the State Shoot must prove to the CSCA Board of Directors to their satisfaction, compliance with a minimum set of requirements as stated below, 150 days prior to the scheduled shoot date. The Board of Directors must also approve the State Shoot program 150 days prior to the tournament date.
- D. Should a club which has been awarded a State Shoot default on their commitment to the CSCA, or otherwise be unable to perform this duty, the CSCA Board of Directors may assign the tournament to any CSCA Club in good standing that the Board of Directors feels would provide a quality State Shoot.

**Section 2: The Host Club shall provide as a minimum:**

- A. A two-day main event with a different 100 bird course each day. Registered events of NSCA 5-Stand (or Compak), 20 gauge, 28 gauge and .410 bore with a minimum of 50 targets each. One trapper and one scorekeeper shall be at each station where manual traps are used, otherwise one trapper/scorekeeper.
- B. Provide certificate of liability insurance with the California Sporting Clays Association listed as additionally insured for the event, in an amount approved by the Board of Directors.
- C. The CSCA shall provide the host club with supplemental monies to be used for trophies, awards, meals, and/or door prizes for members, to be awarded at the State Tournament. The President shall appoint a committee to determine the distribution of the money and to allocate any other awards deemed appropriate, and to provide support to the host club as deemed necessary.
- D. It shall be the policy of the CSCA to encourage host clubs to reduce fees charged to Sub-Junior and Junior members registering for the annual State Tournament. CSCA target fees collected may be used to offset the costs of Sub-Junior and Junior entries into the Statement Tournament main event.

**Article XII- All-State Teams**

- Section 1.** The CSCA will recognize the state team selected annually by the NSCA in accordance with the rules and regulations in effect at the time of the selection.

## **Article XIII – Penalties and Suspensions**

- Section 1.** The CSCA adopts and incorporates the Penalties/Suspension provisions of the NSCA Rules and Regulations, both current and amended from time to time by the NSCA.
- Section 2.** All complaints against a member club or an individual member under the NSCA Rules and Regulations must be in writing and delivered to the Secretary of the CSCA before any action is instigated by the CSCA.
- Section 3.** All complaints, penalties, and/or suspensions against member clubs or individual members will be addressed in executive session to protect the privacy of all parties involved.
- Section 4.** The CSCA Board of Directors reserves the right to impose Penalties and/or suspensions against any member club or individual member after due process hearings or investigations of any complaint received and the Board finds those acts to be prejudicial or detrimental to the best interests of the CSCA and its members, including but not limited to, unsportsmanlike conduct.
- Section 5.** All disciplinary decisions of the Board of Directors regarding member clubs or individual clubs may be appealed to the NSCA under the current Rules and Regulations.

## **Article XIV – Changes to By-Laws**

The By-Laws may be amended as follows: The Board of Directors or a petition duly executed by ten percent of the current state membership, as determined by the NSCA membership database at the time of the petition submittal, may propose an amendment. The proposed amendment(s) shall be submitted to the membership in the form of a mail ballot. Each member voting must state that he or she has shot registered targets within the State of California during the current shoot year, that he or she is a bona fide resident of the State of California, that individual's NSCA number and include member's signature. To be counted, ballots must be postmarked no later than fifteen (15) days after the date on which they were mailed to the membership. A simple majority of the votes cast by members in good standing will govern the decision to pass or defeat the proposed amendment(s).